



# Whitpain Township

## Parks & Recreation

960 Wentz Road Blue Bell, PA 19422

610-277-2400



## Facility Usage and Rental Policies

### GENERAL INFORMATION

- Permit applications are available beginning February 1 of each year. Print applications online at [www.whitpainrec.com](http://www.whitpainrec.com), or pick up applications at the Township Building Weekdays, 8:30 a.m. – 4:30 p.m.
- The Parks & Recreation Director and Township Manager must approve and sign all permit applications. A copy of the signed and approved permit will be mailed to the address provided on the application. The permit holder is required to bring a copy of the permit with them the day of their event. Copies of the permit will be on file with the Park Attendants, Whitpain Township Police, and Parks & Recreation Department.
- Permit fees are due to Whitpain Township Parks and Recreation at least 10 business days BEFORE your scheduled event. *Failure to pay within ten days may void your permit.* If submitting an application for a date less than 10 days away, the permit fee is due at time of submission. Permit fee will be returned if application is denied.
- An insurance certificate naming Whitpain Township as additionally insured is required if your group is:
  - An organized sports league or camp
  - Using outside caterers, bouncy houses, entertainment, etc.
- During your rental, you are entitled to exclusive use of the area indicated on your permit. All other areas are for shared use or for patrons holding permits on specified facility/field.
- Time noted on permit INCLUDES set-up and clean up. Please do not arrive prior to time shown on permit and make sure you clean up by the time noted.

### SECURITY DEPOSIT

- A \$200 security deposit is required for all permits to be processed.
- ***Security deposits must be a separate check from the permit fee and submitted with application.***
- Security deposit checks are either shredded or voided and returned to you after your rental barring any violations. Violations include:
  - Excess or littered trash
  - Damage to structure, furnishings, grills, and/or fields
  - Renters do not observe Park Ordinance 237 posted in park
- You will be notified by phone and by mail prior to any penalty being assessed.

### CANCELLATION POLICY

- No refunds for inclement weather. In the case of forecasted inclement weather, permit holders can reschedule rental date at least 48 hours prior to rental, based on facility availability. If no availability, the full amount paid can be carried over as a household credit and used toward a future rental fee within one calendar year.
- If cancelling **more than ten business days prior to rental**, 90% of the permit fee will be refunded, and the remaining 10% is non-refundable.
- If cancelling **within ten business days of rental**, 50% of the permit fee will be applied to account as a household credit, and the remaining 50% is non-refundable. Household credits must be used within one calendar year.
  - In the event that we are able to book another reservation on your canceled date, 90% of the permit fee will be applied to account as a household credit, and the remaining 10% is non-refundable

# WENTZ RUN PARK: PAVILIONS AND GAZEBO

1000 Anvil Lane Blue Bell, PA 19422

## **Picnic Pavilion**

3 Hour Minimum Rental – Maximum Capacity 125 People  
Daily, 10 a.m. – Dusk

	<b>Max. 75 People for 3 Hrs</b>	<b>Over 75 People for 3 Hrs</b>	<b>Each Add'l Hour</b>
<b>Resident/Non-Profit</b>	\$150	\$225	\$50
<b>Non-Resident</b>	\$180	\$255	\$60
<b>Business</b>	\$225	\$325	\$75

### Picnic Pavilion Amenities & Features

- Two Charcoal Grills – cleaned and ready to use; bring your own charcoal and grilling utensils  
***Use of personal grills is strictly prohibited***
- Electrical outlets on corner posts
- Water spigot
- Close proximity to playground
- Restrooms in the concession stand and wheelchair accessible portable toilet by playground
- Fifteen picnic tables. Each table is approximately 6' x 2.5'

## **Concession Pavilion / Gazebo Area**

3 Hour Minimum Rental – Maximum Capacity 35 People  
Daily, 10 a.m. – 7:30 p.m.

	<b>3 Hours</b>	<b>Each Add'l Hour</b>
<b>Resident/Non-Profit</b>	\$90	\$30
<b>Non-Resident</b>	\$120	\$40
<b>Business</b>	\$150	\$50

### Concession Pavilion Amenities & Features

- Covered area with several picnic tables
- Beverage vending machines
- Close proximity to tennis courts and sports fields
- Restrooms

### Gazebo Amenities & Features

- Small covered area (no picnic tables or chairs provided)
- Electricity
- Use of gazebo lawn
- Close proximity to restrooms and playground

*Prices listed above do not include the separate \$200 security deposit check!*

## WENTZ RUN PARK: FIELD AND COURT RENTAL

### **Baseball / Soccer / Multipurpose Field / Basketball Courts / Volleyball Court / Horseshoe Pits**

Weekdays, 10 a.m. – Dusk; Weekends, 9 a.m. – Dusk

	One Time Use – 2 Hrs	Each Add'l Hour	Long Term – Max 12 Wks, 2 Hrs/Wk
<b>Resident/Non-Profit</b>	N/C	\$25	\$360 (\$15/hr)
<b>Business/Non-Resident</b>	\$75	\$25	\$600 (\$25/hr)

### **Tennis Courts**

	One Time Use – Max 2 Hours, 2 Courts
<b>Resident</b>	\$15/hr/court

### **Sport Camp Rental Rates**

	1 Week
<b>Basketball / Volleyball / Tennis</b>	\$250/Court*
<b>Baseball / Softball / Soccer</b>	\$300/Field*

*\*If less than 20 participants enrolled, the cost is \$15/person*

## STONY CREEK SPORTS PARK

500 North Wales Road Blue Bell, PA 19422

### **Hockey Rink**

Hockey Rink Light Schedule:

April 1<sup>st</sup> through Thanksgiving: Friday and Saturday, dusk – 10 p.m.\*

Summer: Monday – Saturday, dusk – 10 p.m.

*\*If requesting hockey rink lights for **Sundays or spring / fall weeknights**, applications must be received at least two weeks prior to start date for timer to be re-programmed*

	2 Hrs – NO Lights / Each Add'l Hr	2 Hrs – WITH Lights / Each Add'l Hr	Long Term Use – Min. 3 times NO Lights / WITH Lights
<b>Resident/Non-Profit</b>	\$75 / \$50	\$125 / \$75	\$50 per use / \$75 per use
<b>Business/Non-Resident</b>	\$100 / \$75	\$150 / \$100	\$100 per use / \$125 per use

*Prices listed above do not include the separate \$200 security deposit check!*